

For reference only. Responses must be submitted via AmpliFund. Emailed, mailed, and hand-delivered applications will not be accepted.

**National Criminal History Improvement Program Live Scan Equipment  
PROGRAM NARRATIVE  
NOFO # 3242 - 0925**

Program narrative must be submitted via AmpliFund. This document is for reference only. Applicants are highly encouraged to review the questions and complete a response on a separate document, then log into AmpliFund and “copy & paste” the response in the appropriate section.

The AmpliFund system times out after 20 minutes of inactivity. Clicking “save and continue” is encouraged as you begin completion of information in AmpliFund.

**Applicant Eligibility**

**Question 1:** What type of Illinois justice system agency is your organization:

- ☐ Local law enforcement agency
- ☐ State law enforcement agency
- ☐ Courts
- ☐ Illinois Department of Corrections
- ☐ Other correctional agencies in Illinois as defined by Section 2 of the Illinois Police Training Act, 50 ILCS 705/2
- ☐ Other (not eligible)

**Question 2:** Does your organization submit Criminal History Record Information (CHRI) to the Illinois State Police (ISP)?

- ☐ Yes
- ☐ No

**Question 3:** Does your organization currently own a live scan device that allows for CHRI fingerprint submissions to ISP?

- ☐ Yes
- ☐ No

**Question 4:** Is your organization currently using obsolete live scan hardware and/or software to submit CHRI fingerprint submissions to ISP? This includes agencies submitting live scan data to ISP on a server that was decommissioned in September 2024 and have not since procured an updated live scan device. Available data indicates 16 such agencies exist.

- ☐ Yes

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☐ No

### Number of Devices Requested

**Question 1:** How many submissions CHRI fingerprint submissions does your agency submit to ISP in a year?

- ☐ 0 – 100
- ☐ 101 – 750
- ☐ 750 or more

**Question 2:** How many live scan devices do you propose to purchase with this grant funding?

- ☐ 1
- ☐ 2
- ☐ 3

Agencies that submit between 0-100 submissions may request funding for 1 live scan device. Agencies that submit between 101 and 750 submissions may request funding for up to 2 live scan devices. Agencies that submit over 750 submissions may request funding up to 3 live scan devices.

### Goals, Objectives, and Performance Measures

Grantees will be required to submit a data report reflecting information about the grant.

<b>Goal:</b> Improve the timeliness, accuracy, and completeness of criminal history records submitted by justice system agencies.	
Process Objectives	Performance Measures
Purchase live scan device(s) by month XX	<ul style="list-style-type: none"><li>➤ Date of purchase</li><li>➤ Number of devices purchased</li></ul>
Certification of the live scan device by the Illinois State Police by month XX	<ul style="list-style-type: none"><li>➤ Date of certification</li></ul>
Outcome Objectives	Performance Measures
Improve the completeness and quality of disposition data in Illinois Criminal History Records and, in turn, data submitted to the FBI Criminal History	<ul style="list-style-type: none"><li>➤ Number of days between arrest date to fingerprint submission date.</li></ul>

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file, by transitioning from manual fingerprint reporting to live scan reporting	➤ Number of fatal errors in submitted arrest records.
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### **Application Submission via AmpliFund**

The following steps are required:

1. Applicants must register at the Illinois Grant Accountability and Transparency Act (GATA) Grantee Portal: <https://grants.illinois.gov/portal/>.
2. Applying Organizations must identify an individual(s) who will submit the application via AmpliFund, this person will serve as the Primary Contact for this application. However, more than one individual can have access to and complete components of the application via AmpliFund. The Primary Contact must submit the applications, including attachments, via Amplifund.

To apply, go to: <https://il.amplifund.com/Public/Opportunities/Details/55640dae-b6d9-4bcb-8986-441196871764>

To be considered for funding, completed applications must be submitted via the above AmpliFund link by the application deadline of 5:00 p.m., February 18, 2026. ICJIA encourages applicants to review this Technical Assistance Recording for more information on how to apply.